



**EANGUS CONFERENCE**  
**Rochester, Minnesota**  
**August 13-16, 2023**

**LETTER OF INSTRUCTION**

Welcome to Rochester, Minnesota where they are distinguished by their friendliness, scenic beauty, and convenience. Located in the heart of downtown Rochester, the expanded Mayo Civic Center is the Upper Midwest's premier destination for local, regional, national and international conventions, meetings, trade shows, and other events.

**Conference Registration.** Registration and conference information (to include this letter) is available on-line at <https://ngat.org/eangus-conference/>. You must register for the conference to attend. If for some reason, you are unable to attend the conference and cancel after July 2, 2023, you will not be refunded your registration fee. Please let us know as soon as possible so that we can try and work something out with EANGUS.

**Hotel Reservations.** Texas attendees will be staying at the: Kahler grand Hotel, 20 2<sup>nd</sup> Ave SW, Rochester, MN 55902. Do not call the hotel to make your reservation. Use the link on the NGAT website to book your room. Rooms must be booked no later than Jul 7, 2023. After that date please contact the NGAT office concerning room vacancies. The room rate is \$134.00 per night, plus taxes. You will be required to pay for the room and apply for reimbursement with your travel voucher if you are on military orders. Please note if for some reason you are unable to attend the conference and need to cancel your room after Aug 1, 2023, you could be charged a cancellation fee. POC for room cancellations is MSG (Ret) Theresa Billeck-Zuniga at [tbz@ngat.org](mailto:tbz@ngat.org) or 512-454-7300.

**Transportation.** Transportation to and from the Rochester Airport will be provided by EANGUS. The Minnesota National Guard will also be in the baggage claim area and will provide guidance of pick up area. Taxis are available outside baggage claim and Uber/Lyft are also available. Look for the EANGUS POC's in the baggage claim area if you have questions or need assistance.

**Flight Information.** As soon as you have booked your flight, please email your flight information to [tbz@ngat.org](mailto:tbz@ngat.org).

**Arrival/Departure.** When scheduling your arrival at the Conference, please arrive before **1700 hours on Aug 13, 2023**, to allow for time to check-in to the hotel and to make the 1900 hours meeting in the location to be determined. For scheduling your return flight home, you can schedule the earliest flight on Aug 17, 2023.

**Orientation.** **There will be a mandatory Texas meet and greet at a location to be determined at 1900 on Sat, Aug 13, 2023. We will text you the location on Friday, Aug 12, 2023.** Everyone must attend. The purpose of the Texas meet and greet is to receive your conference registration packet, name tag, and to meet all participants and ensure everyone understands the conference program and to discuss Texas planned activities.



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**Professional Development.** The Chief of the National Guard Bureau, General Daniel R. Hokanson, and our Adjutant General, Maj Gen Thomas Suelzer has authorized you to attend this quality professional development activity in a duty status. For those attending the conference on military orders in a professional development status, you will be required to attend all professional development sessions.

**Uniform.** Attendees on Professional Development and other paid military orders will wear the OCP, ACU or ABU uniform. Don't forget your headgear. Attire for military retirees and guests is business casual. Delegates and other conference attendees will wear Business Casual attire during all business sessions. The All-States Banquet on Wednesday night is a formal dinner requiring the wear of the Army Service Dress Uniform - Formal (bow tie) or Blue Service/Dress Uniform, with guests in formal gowns/cocktail dresses or suit & tie/tuxedo. You will need to bring business casual civilian clothes for all the conference evening events. Shorts are acceptable for the evening events; however, no cutoffs and shirts should have a collar and be in good taste.

**Registration Packet.** Many of the events include your meal for the day. Your registration packet will contain the conference schedule, name tag, tickets, and information you will need throughout the conference. The name tag in your packet must always be worn during the conference to get into all events. Yes, you will need to wear this badge even while in your military uniform. Please note if you **will not be** arriving on time to make the 1900 hours meeting, please contact MSG (Ret) Theresa Billeck-Zuniga upon your arrival to arrange for your packet pick up.

**Hospitality Room/Meals.** The Area IV Hospitality Room will be in the Kahler Grand Hotel more information to follow. Please use this room to network and meet other EANGUS members attending the conference. Most evening meals will be provided at the EANGUS Conference events, and there will be nightly activities in our Area IV hospitality room. Area IV consist of National Guard members, both active and retired from AR, KS, LA, MO, MS, OK, and TX.



**Pin Exchange.** On Tues, Aug 15, 2023, during the All-Area Hospitality Night, states will exchange individual state pins. Each Texas attendee will be given 10 pins free from the National Guard Association of Texas. Any pins after the 10 free ones are \$1.00 each. It is up to you who you exchange your pins with. Normally every state has a pin to exchange, so be selective if you're looking for a specific pin from a specific state.



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**Guest/Spouse.** If you are bringing a guest or spouse, they must be registered for the conference to attend events with you. Please be sure that MSG (Ret) Theresa Billeck-Zuniga knows their name so that their registration packet can be picked up with the others and be available for you upon your arrival.

**Schedule.** [Click here for a detailed conference schedule.](#)

**Caucus Meetings.** Everyone will attend the daily Area Caucus meetings. **Texas is in Area IV** and the first area caucus meeting will be at 0800 hours on Sunday, Aug 13, 2023.

**Contact Info.** Texas POCs are MSG (Ret) Theresa Billeck-Zuniga, [tbz@ngat.org](mailto:tbz@ngat.org), 512-454-7300/512-983-7268; LTC (Ret) Marvin Harris, 512-659-8351, [mharris@ngat.org](mailto:mharris@ngat.org). We look forward to seeing you at the meet and greet. Please contact us if you have any questions concerning the conference.

**Texas EANGUS Attendees Information**

<https://ngat.org/eangus-conference/>

**For EANGUS Information visit**

<https://eangusconference.org/>

**OPTIONAL EVENTS AVAILABLE AT AN ADDITIONAL COST**

Prior registration is required to attend these events

**Golf Tournament – Information Coming**

**Fun Run – Information Coming**