



## National Guard Association of Texas Conference Hospitality Suite Request Form

Planning to host a Hospitality Suite during the 66<sup>th</sup> Annual NGAT Conference? Now is the time to make your reservation. Do not delay! Only a limited number of suites are available, and they are going fast. To make a reservation, complete the form below and send it to NGAT with your deposit of \$100.00. Deposits must be received by NGAT no later than **March 10, 2025**. The hospitality night will only be for one night, but rooms can be reserved for Fri & Saturday night if indicated on the form.

Suite: **Suites**

Rate: \$149 per night plus applicable taxes  
 \$149 per night plus applicable taxes for a connecting room.

Contact NGAT for information about the suites that are available.

### Hospitality Suite Rules

- *Hospitality suites are available on a first-come, first-served basis.*
- NGAT will contact you to discuss your assignment after receiving the Hospitality Reservation form.
- Food and alcoholic beverages may be taken into the suite, provided ***it is done discretely***.
- At minimum, two (2) hospitality suite hosts must be TABC certified.
- There can be no printed invitations or handout material about the Hospitality suites.
- ALL food and beverages must be contained and consumed within the suite.
- Food and beverages may also be ordered through the hotel catering department at your expense.
- NO live bands or DJs in the suites
- The hospitality suite check-in time is 3 pm on Friday, March 28, 2025.

(Please type or print)

Unit:	POC:	
Street Address:		
City:	State:	Zip:
Cell Phone:	Work Phone:	
Email Address:		
<input type="checkbox"/> <b>No I do not want a connecting room</b> <input type="checkbox"/> <b>Yes I do want a connecting room</b>		
Select Date Preference: (Please check Option)		
<input type="checkbox"/> <b>Only Friday, March 28</b>	<input type="checkbox"/> <b>Only Saturday, March 29</b>	<input type="checkbox"/> <b>Both Friday and Saturday March 28-29</b>

Fax or Email to NGAT: (F) 512-467-6803 or (Email) [tmarshall@ngat.org](mailto:tmarshall@ngat.org)

**To pay by credit card complete the below information.**

Your \$100 deposit will show as a credit for your room upon your arrival.

Please Check Payment Method  Check  Money Order  Mastercard  Visa

Name of the Card Holder: \_\_\_\_\_

Card Number: \_\_\_\_\_ CVV Code: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Billing Address Zip Code: \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_

Please charge my card the \$100 Hospitality Room Deposit.

Please charge my card \$\_\_\_\_\_ to pay for my Hospitality Room

*(A 5% credit card fee will be applied to all credit card payments)*